



Wisconsin Department of Transportation/Wisconsin County Highway Association

Executive Committee Meeting

Monday, February 13, 2023

Time: 10am

Virtual

Virtual Meeting Link:

[Click here to join the meeting](#)

Meeting ID: 230 644 230 824

Passcode: tFG4K8

Attendees:

Roland Hawk, Gary Kennedy, Robbie Krejci, Paul Fontecchio, Jim Griesbach, Patrick Vander Sanden, Jon Johnson, Dan Fedderly, Greg Schnell, Chris Ohm, Bill McNary, April Corrao, Tim Kessler joined at 10:40am-Quorum met

Agenda:

1. Proposed WisDOT policy – creating County ‘permits’ dedicated inbox for communications - Executive Director
 - a. Bob Fasick from WisDOT came to Patrick at the Winter Road School and is looking to go to online permitting.
 - b. WisDOT would like for every county to have an admin inbox instead of individual emails. Some counties have this and some do not.
 - c. WisDOT will have 2 new software systems going live this year – Online Permitting and Car Kill Deer Program
 - i. **ACTION: Patrick will send an email to the counties and districts letting them know the ask from WisDOT for an admin email. If counties/districts have an admin email, Patrick will relay these emails back to WisDOT.**
2. Policies that need more discussion-All of these polices have been added to the WCHA dropbox under the January 2023 Executive Committee Meeting folder.

- a. Salt Sheds & Brine Making Buildings-looking at expanding options because certain counties are limited on funds because of building codes.
 - i. Codes that are in the policy are required by DSPS
 - ii. If WCHA would like the policy to change, they will need to have a discussion with DSPS
 - iii. ACTION: Patrick to work with April to get both policies cleaned up and sent out to committee members for review.
 - b. Fleet & Salt Management
 - i. If WCHA would like edits made to this, compile and send to Chris Ohm at WisDOT.
 - 1. Have comments to Roland by Friday, 2/17 by eod and will have for Chris Ohm by next Executive meeting in March.
 - 2. ACTION: Roland to send policies to the Board of Directors for review.
 - c. Damage inside the salt sheds
 - i. Chis Ohm spoke with the insurance company about damage to the trusses in salt sheds. The insurance company was concerned and said they need to let the insurance companies right away about this so they can be fixed right away.
3. WCHA Conference and Meeting Speakers - Executive Director
- a. Is there a process for obtaining speakers?
 - i. Conference Coordinating Committee recommends speakers and Executive Director can make suggestions as well
 - ii. Associate members are fine to speak but needs to be generic, it can't be a sales pitch
 - iii. Target different groups at different times of conferences with speakers/presentations
4. [Newsletter](#) – frequency, style, etc. - Executive Director
- a. What information should be included?
 - i. Pictures from events
 - ii. Information about current events such as conferences, fly-in's, trainings
 - iii. Scholarship info as well as a list of scholarship recipients after
 - b. How often should it be sent out?
 - i. Quarterly

- c. How to go about getting Impact the information in a timely manner?
 - i. Patrick to receive suggestions from BOD at quarterly meeting and will then work with April on what to include in the Newsletter.
 - ii. Executive Committee will review and approve before the Newsletter is sent out.
5. Request for Support letter from Coalition Against Bigger Trucks - Executive Director
 - a. Dan gave background on this
6. Expenditure parameters for Executive Director
 - a. Roland suggests a \$150 per item or \$250/monthly so that Patrick has the flexibility not to ask permission every time he needs something for his office.
 - i. Motion to give Executive Director the discretion for \$150 per item or \$250/monthly with receipts by R. Hawk, Wood Co., 2nd by J. Johnson, Eau Claire Co., Motion carried.
7. Next Meeting: March 13, 2023 at 10am
 - a. Agenda Items
 - i. Challenges with becoming a 501C3
 1. Invite Jake from Attolles to meeting
 - ii. Legislative – TDA Scholarship
8. **ACTION: Cancel February Board of Directors Meeting on 2/28**
9. Committee adjourned at 11:36

ACTIONS:

- Patrick will send an email to the counties and districts letting them know the ask from WisDOT for an admin email. If counties/districts have an admin email, Patrick will relay these emails back to WisDOT.
- Patrick to work with April to get both WisDOT policies edits cleaned up and sent out to committee members for review.
- Roland to send policies to Board of Directors for review.
- April to cancel February Board of Directors Meeting on 2/28 – will combine with March 28th meeting.