



Wisconsin Department of Transportation/Wisconsin County Highway Association

Executive Committee Meeting

Monday, April 10, 2023

Time: 10am

Location: Wood County Hwy Dept, Wisconsin Rapids/Virtual

Virtual Meeting Link:

[Click here to join the meeting](#)

Meeting ID: 230 644 230 824

Passcode: tFG4K8

Attendees:

Robbie Krejci, Jim Griesbach, Patrick Vander Sanden, Gary Kennedy, Roland Hawk, April Corrao, Tim Kessler, Paul Fontecchio

Started at 10:15 am, No quorum

Agenda:

1. WCHA Website Update
 - a. Patrick, Scott, Roland, and April met at 8:30 am on 4.10.23 on suggestions from Technical Advisory Committee. Updates for new website and what we want from old website.
2. WCHA Newsletter Update
 - a. Patrick went through the newsletter
 - b. Roland has good progress on the 1st page
 - c. Events information needs to be updated before sending out
 - d. The plan is to get the newsletter out by end of April – Impact to post on the website under Association News & Resources, Email blast to all members, and Patrick will post on LinkedIn
3. LRIP Pilot Program Update – DOT Form of Support
 - a. Contract concerns raised to WisDOT and LRIP Pilot workgroup, and WisDOT is open to providing a support letter
 - b. Patrick would like to have a Special Board Meeting on this and has sent out a Doodle poll

- c. WisDOT is having a meeting on 4.19.23 to review WCHA position on the WisDOT support letter
- d. Robbie feels like we should have Attolles review the legal liability of WCHA being involved.
 - i. ACTION: Patrick will reach out to Kyle Christianson at WCA to see if they can ask a question to Attolles on legal liability
- e. Timing is tight on this program
- 4. Professional Development Updates
 - a. Spring Commissioner's Training Recap
 - b. Great turnout and great agenda. The hotel was a little pricey, but it was very nice. Safety Committee is meeting to go over training for the Fall Commissioner's Training.
 - c. Pesticide Training Recap
 - i. Deadline is 4.11.23
 - ii. Going to make good money on this event
 - d. 2023 Summer Road School Agenda
 - i. Any questions on the draft agenda? Need to get this out to members as some County members cannot sign up until there is an agenda.
 - ii. Grand Ballroom is the bad weather room for the auction, otherwise the auction will be in the tent outside. Gary will update the agenda for this.
 - iii. ACTION: Everything is good to go with the agenda – Patrick and Gary will move forward with getting speakers confirmed
 - e. Fall Commissioner's Training – Dates (conflicts with Tribal Transportation Conference)
 - i. Move this to October 17 & 18, Eau Claire, WI
 - ii. Board Meeting will move to this date as well
- 5. TDA Fly-In Scholarship
 - a. Roland and Debbie at TDA discussed at Commissioners Training for WCHA and TDA partner to sponsor a specific number of members that are interested in legislation to attend the TDA Fly-In
 - i. That member would also be involved in the Madison Legislative Day and other legislative events
 - ii. ACTION: Roland will contact Debbie at TDA and get an outline of the process
 - iii. Gary mentioned that there are more funds in the scholarship fund than there will be scholarships so this might be a way to fund this scholarship as well
- 6. Association Best Practices Policies Discussion
 - a. Whistleblower Policy-no quorum so add this to the next Executive Committee Meeting on May 8th
 - b. Speaker/Website content Release Agreement
 - i. Suggestion is to eliminate 1 and 2 and only keep the question about adding to the website
 - ii. ACTION: April will revise speaker/website agreement and resend to the Executive Committee for approval
 - c. Conflict of Interest Policy
 - i. They already have this in their WCHA Employee Handbook
- 7. Further agenda items

- a. Patrick has made contact with WIPFLI to get review of IRS designation options
 - b. ACTION: Patrick's retirement package – Patrick is looking into what WCHA can do to add to his retirement while they are getting a filing status. Roland would like to get this taken care of right away.
 - c. Jim Griesbach to meet with Matt Grove at WTBA on 4.27.23 to see how WCHA and WTBA can partner on bidding issues
 - d. Green Light Legislature – nothing new on this
 - e. ACTION: Patrick to look into authors for WCHA legislation
 - f. ACTION: Use Webex for the rest of the Executive meetings. Roland will need to set up the room and send me a link to add to the calendar invite.
8. Next Meeting Date – Adjourn at 11:45 am

ACTIONS:

- Roland to have 1st page of newsletter to Patrick/April by week of 4/17
- April to send newsletter out to all members by email blast, post in Association News & Resources on website by 4/28
- Patrick will reach out to Kyle Christianson at WCA to see if we can get free counsel on the LRIP program
- Patrick and Gary will get speakers confirmed for Summer Road School
- Roland will contact Debbie at TDA to come up with an outline of the process of setting up a scholarship for the TDA Fly-In
- April will revise the speaker/website agreement and resend to the Executive Committee for approval
- Patrick and Roland to work on getting Patrick retirement package that works for both parties
- Patrick to look into authors for WCHA legislation papers
- Roland to set a room number and Webex link to add to the July 10th, September 11th, November 13th, and February 12th In-person Executive Committee Meetings
- April to add Webex room & link to all Executive Committee Meetings calendar invites