



**Wisconsin Department of Transportation/Wisconsin County Highway Association**

**Executive Committee Meeting**

Monday, May 8, 2023

Time: 10am

Location: Wood County Hwy Dept, Wisconsin Rapids/Virtual

Virtual Meeting Link:

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mbe50cebbdfa043f15cc0f0d0e6988c92>

[Join meeting](#)

Attendees:

Jim Greisbach, Roland Hawk, Patrick Vander Sanden, Robbie Krejci, Tim Kessler,

WisDOT - Rebecca Szymkowski, Dave Stertz

Agenda:

No quorum established

1. Approve meeting minutes from 4.10.23 meeting - Roland
  - a. No comments on minutes
  - b. cannot vote to approve due to no quorum
2. WisDOT - HMM Policies status/update - Dave/Rebecca
  - a. Matrix provided for comment
  - b. Request to send documents as attachments vs links due to WisDOT cybersecurity precautions.

- c. Saltsheds - prices rised
    - i. Interested in discussing at Road School
  - d. Rewrites to 62030 and 62035 policies
    - i. Worried about reporting of piles
  - e. Remove the dollar figure from the article and follow accepted capitalization
  - f. DMSand PBMs are going forward although starting July 1, should be focused on emergencies/safety only. They will be approved and move forward as planned.
  - g. Billing - there are some counties that there are not billings from yet - Pierce, Buffalo, and Jackson counties.
3. WCHA Website Update - Patrick
- a. Roland, Scott, Patrick, and Impact to meet on Thursday, May11, to determine what needs to be transferred.
  - b. Also worked on aesthetics with April
  - c. Forum update notifications are getting out
  - d. Get agendas added to calendar moving forward
  - e. Quarterly newsletter sent - Roland received good feedback
    - i. Next release is in June
    - ii. Regular schedule is planned to be March, June, September, and December
    - iii. June newsletter would follow Road School and have wrap-up info and photos from the event included
4. Discuss the process for obtaining legal opinions on current issues and costs associated - Robbie
- a. Add a motion to the Board to give Patrick the flexibility to make a decision on \_\_\_ with legal opinion up to a specified \$ amount.
5. WCHA booth at WCA Fall Conference - Patrick
- a. WCA offered WCHA a booth at the upcoming conference.
  - b. Give swag bags, candy, etc.
  - c. Have traffic cones
  - d. 3-4 people to cover would make it easy to attend
  - e. Scheduled for September 17-19 at the Kalahari
6. Executive Director retirement plan - Roland
- a. In offer letter, outlined contributing % to retirement plan. Tax filing status needed to be confirmed. In the meantime, not putting anything forward. Patrick worked with an accountant.
  - b. Conversation with the Employer Group ended with considering adding to manual that ED would open an IRA account which WCHA would contribute to.
  - c. Must determine the filing status .
7. Update on centralized bidding platform - Roland
- a. Travcey Duval shared with Roland that it has been very successful in some places and would be a good idea.
  - b. Overall positive conversation came out of having administrative services for STP projects taken over. It would require a person from the counties to be trained and well-versed on what's going on in case questions are brought to them.
8. TDA Drive-In, May 24th

- a. Discussed that it would be ideal to get more people involved by providing partial funding to WCHA member to attend.
- 9. Further agenda items
- 10. Next Meeting Date – June 12 at 10 am
  - a. Patrick to meet with Dave during the conference